



September 3 – 6, 2010

America's Largest Free Jazz Festival!

**Jazz Fest Chalet Application – Final Deadline for Payment in Full is August 10, 2010**

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Federal Tax ID#: \_\_\_\_\_

Insurance Company Name: \_\_\_\_\_

Please note: You must identify your **business category and identify specifically what you will be selling in detail below, including all menu items if food related, with pricing.** All items sold at the Detroit Jazz Fest must be approved by the festival organizers in advance. The Detroit Jazz Fest is a non-profit, 501(c)(3) organization and reserves the right to remove any merchandise or organization from the festival that is deemed inappropriate, political or illegal. **Use extra sheets if necessary.**

- 1)
- 2)
- 3)
- 4)

\_\_\_ Yes, sign me up for the Jazz Fest Premier Chalet Package – inquire for rates

\_\_\_ Yes, sign me up for the Jazz Fest Select Chalet Package – inquire for rates

\_\_\_ Yes, sign me up for the Jazz Fest Deluxe Chalet Package – inquire for rates

\_\_\_ Yes, sign me up for the Jazz Fest Basic Chalet Package (only one selling side) – inquire for rates

\*see Chalet Vendor Brochure for amenities of each level, policies and procedures

Payment information: (circle one)

Money Order (A non-refundable 50% Deposit or Payment in full enclosed) \*Please make payable to: Detroit International Jazz Festival

Credit Card: Visa MasterCard American Express (credit card information must be processed by August 10, 2010)

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_/\_\_\_\_

Signature: \_\_\_\_\_

**Return completed application with non-refundable 50% deposit to: Dan Vasquez, Detroit International Jazz Festival, 660 Woodward Avenue, Suite 13, Detroit, MI 48226. Phone: 313-213-4130 E-mail: [danvdtw@gmail.com](mailto:danvdtw@gmail.com)**

The Detroit International Jazz Festival is an independent, non-profit 501(c)(3) organization that works year-round to contribute to the educational, economic and cultural vitality of Michigan and the Midwest.

## **Policies and Procedures for Vendors**

In order to ensure a quality experience for all vendors, sponsors and our guests, the Detroit International Jazz Festival sets forth the following policies and procedures:

DJF requires merchandise to be listed in detail and may request photos of merchandise that will be sold at the Jazz Festival upon completion of the application.

DJF will not allow any merchandise that is illegal, offensive or political in nature to be sold at the Jazz Festival.

DJF reserves the right to refuse any vendor from displaying and selling merchandise at the festival at anytime.

All vendors must provide a certificate of \$1,000,000 general liability insurance naming Mack Avenue Records and Detroit International Jazz Festival as additionally insured by August 10, 2010.

All vendors are provided locations based on a first come, first served basis.

Stage-side, corner and intersection locations begin at \$5,000 and up.

DJF requires a non-refundable 50% deposit upon completion of the application.

DJF requires payment in full by August 10, 2010

Vendors may pay via credit card or money order. DJF reserves the right to charge a 20% penalty to vendors who provide credit card numbers that are unusable, cancelled or closed.

**NO PERSONAL OR BUSINESS CHECKS.**

I have read and understand the policies and procedures for vendors:

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Signature of Vendor

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Date

*Please send your completed application and deposit to:*

Dan Vasquez, Vendor Coordinator

Detroit International Jazz Festival

660 Woodward Avenue, Suite 13

Detroit, MI 48226

313-213-4130 phone • 313-447-1249 fax

danvdtw@gmail.com